

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Greg Daley, *President*
Camille Maben, *Vice President*
Susan Halldin, *Clerk*
Todd Lowell, *Member*
Wendy Lang, *Member*



MAY 4, 2016 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– President Greg Daley called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:10 P.M., May 4, 2016 in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Greg Daley, *President*
 Camille Maben, *Vice President*
 Susan Halldin, *Clerk*
 Todd Lowell, *Member*
 Wendy Lang, *Member*

Trustees Absent:

Student Representative: Rhianna Christian, *Victory High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Craig Rouse, *Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Matt Murphy, *Director Personnel Services*; Mark Williams, *Principal Victory High School/Rocklin Independent Charter Academy*; Davis Stewart, *Principal Rocklin High School*; Elizabeth Davidson *Principal Spring View Middle School*; Melody Thorson, *Principal Ruhkala Elementary School*; Jim Trimble *Principal Sunset Ranch Elementary School*; Amanda Makis, *Principal Rocklin Elementary School*; Sarah James, *Principal Twin Oaks Elementary School*; Jennifer Palmer, *Assistant Principal Sunset Ranch Elementary School*; Brenda Meadows, *Recorder*.

3.0 **CLOSED SESSION (6:10 P.M.)**– The Board adjourned to closed session regarding the following matter(s):

3.1 Public Employee Appointment as authorized by Government Code 54957
 Position: Principal, Victory High School / Rocklin Independent Charter Academy / Rocklin
 Alternative Education Center

4.0 **RECONVENE TO OPEN SESSION**– President Daley reconvened the meeting to open session at 6:30 P.M.

5.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION**– No action was taken in closed session.

6.0 **PLEDGE OF ALLEGIANCE**– Rhianna Christian and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

7.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

- 7.1 2016 Gold Ribbon School Awards: Karen Huffines, Director of Elementary Programs and School Leadership, and Board President Greg Daley recognized Rocklin Elementary School, Sunset Ranch Elementary School and Twin Oaks Elementary School for being selected as 2016 California Gold Ribbon Schools. The award honors some of California’s most exemplary and inspiring elementary schools.
- 7.2 Rocklin Police Department 2015 Annual Report and Presentation: Rocklin Police Chief Ron Lawrence and Rocklin Police Crime Analyst Shawn Baird presented Trustees with the Rocklin Police Department 2015 Annual Report.

Board Comments: Greg Daley stated that the District appreciates the support and role that School Resource Officers (SRO) play on RUSD high school campuses and asked Chief Lawrence how the District could improve partnering with SROs and Police department. Chief Lawrence responded that the continued work the District is doing in keeping kids busy and offering healthy activities is a key support as is continued connections with parents. Wendy Lang asked if the moving violations stated in the Annual Report were “on school campus” violations. Baird responded that the violations reported were both on campus as well as on perimeter streets including moving violations by adults and students. Todd Lowell thanked Chief Lawrence for their hard work and partnership in keeping staff and students safe and asked for reasons behind increase in “officer initiated activity on campuses.” Chief Lawrence stated the increase was mainly due to stepped up night time security checks on campuses and activity around those checks.

- 8.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Greg Daley welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person.

Public Comment: No public comment.

- 9.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Rhianna Christian provided a report on events happening at elementary and secondary schools.
- 10.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Camille Maben stated that with the upcoming retirement of Rocklin Elementary teacher, Joanne Smith, she encouraged anyone interested in attending Mrs. Smith’s “Young Authors Night” to do so. Wendy Lang stated that she attended Parker Whitney’s 50th Anniversary Celebration and enjoyed seeing so many retired teachers and staff come back for the celebration. Susan Halldin shared that she attended the recent Rocklin City Council Special Meeting regarding medical marijuana regulation which reinforced to her the importance of the position of the Rocklin Unified Board of Trustees against regulation. Halldin also shared her appreciation of the afterschool activities reported on by Student Board Member Rhianna Christian, noting the great benefit students receive as a result of after school clubs. Superintendent Roger Stock stated that District is honored to recognize Teacher Appreciation Week this week and enjoyed seeing the many events happening at sites and at the District Office in support of teachers and staff. Stock also expressed his deep appreciation to the Rocklin Police Department for their continued partnership and hard work.

11.0 **ACTION ITEMS - CONSENT CALENDAR**

- 11.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
11.1.1 April 20, 2016
- 11.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

- 11.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 11.4 **APPROVE CHANGE ORDER NO. 1 WITH CALIFORNIA DESIGN WEST ARCHITECTS, INC., FOR ARCHITECTURAL SERVICES FOR THE REPLACEMENT OF 7 RELOCATABLES AND THE ADDITION OF 8 CLASSROOMS AT GRANITE OAKS MIDDLE SCHOOL** – Request to approve Change Order #1 with California Design West Architects, Inc., for the replacement of 7 relocatables and the addition of 8 classrooms at Granite Oaks Middle School. (Craig Rouse)
- 11.5 **APPROVE CHANGE ORDER NO. 1 TO PETERSON DEVELOPMENTS FOR THE DISTRICT OFFICE TENANT IMPROVEMENT PROJECT** – Request to approve Change Order #1 with Peterson Developments, for the District Office Tenant Improvement Project and authorize the Superintendent or his designee to sign on its behalf. (Craig Rouse)
- 11.6 **APPROVE CHILD DEVELOPMENT INCORPORATED (CDI) MEMORANDUM OF UNDERSTANDING (MOU)** – Request to approve the Child Incorporated MOU. (Kathy Pon)
- 11.7 **APPROVE MENTAL HEALTH SPECIALIST AND BEHAVIOR ANALYST JOB DESCRIPTION** – Request to approve Mental Health Specialist and Behavior Analyst job description. (Colleen Slattery)
- 11.8 **APPROVE SERVICE AGREEMENT WITH DANNIS, WOLIVER AND KELLEY** – Request to approve agreement with Dannis, Woliver and Kelley for legal services. (Barbara Patterson)
- 11.9 **APPROVE SERVICE AGREEMENT WITH PARKER & COVERT, LLP FOR LEGAL SERVICES** – Request to approve agreement with Parker and Covert, LLP for legal services. (Barbara Patterson)
- 11.10 **APPROVE BUDGET REVISIONS** – Request to approve budget revisions. (Barbara Patterson)

Todd Lowell noted his absence at the April 20, 2016 Board of Trustees meeting and requested removal of **Item 11.1** for separate action.

Following this, a **MOTION** was made by Wendy Lang and seconded by Susan Halldin to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Lowell – aye, Maben – aye, Halldin – aye, Lang – aye, Daley – aye.

A **MOTION** was then made by Camille Maben and seconded Wendy Lang to approve Item 11.1. Motion passed by the following roll call vote: Student Representative – aye, Maben – aye, Halldin – aye, Lang – aye, Daley – aye (Lowell – abstained).

12.0 **ACTION ITEMS – REGULAR AGENDA**

- 12.1 **APPOINT PRINCIPAL AT VICTORY HIGH SCHOOL/ROCKLIN ALTERNATIVE EDUCATION CENTER/ROCKLIN INDEPENDENT CHARTER ACADEMY** – Matt Murphy, Director Human Resources, requested approval of appointment of Wayne Hauptman as new Principal at Victory High School (VHS)/Rocklin Alternative Education Center/Rocklin Independent Charter Academy (RICA), effective July 1, 2016. Murphy stated that Hauptman has served as the Assistant Principal at River City High School in the Washington Unified School District. Prior to that, he served for seven years as a Special Education Resource Teacher at Yuba City High School. Hauptman has extensive experience working with at-risk

youth, special needs students, independent studies education, WASC accreditation, CTE, and many other programs and services.

A **MOTION** was made by Wendy Lang and seconded Susan Halldin to approve appointment of Wayne Hauptman as new Principal of Victory High School/Rocklin Alternative Education Center/Rocklin Independent Charter Academy. Motion passed unanimously.

Comment: Following approval, Hauptman thanked the Board for their support and approval and shared his excitement to join Victory High School/Rocklin Independent Charter Academy and the RUSD team.

Board Comments: Greg Daley stated that the Board is happy to have Hauptman on board and shared there is a partnership with his role as Principal and the Board. Daley stated that the Board and current Principal Mark Williams are always available to offer support. Todd Lowell stated how proud the Board of Trustees is of VHS/RICA and the option it provides to students who want/need an alternative education. Lowell invited Hauptman to attend the upcoming VHS/RICA graduation to witness first hand the excellence of its students. Wendy Lang welcomed Hauptman and shared her excitement to have Hauptman join the District, stating he brings a wealth of knowledge and experience with him. Susan Halldin welcomed Hauptman and stated again how proud the District is of VHS/RICA, wishing Hauptman great success in his new role. Camille Maben stated that it has been a privilege to watch VHS/RICA evolve and see the great things continuing to happen on campus. Maben stated that Hauptman will be following in the great footsteps and legacy that current Principal Mark Williams leaves behind. Student Representative Rhianna Christian welcomed Hauptman and stated that she was confident he will enjoy serving the students at VHS/RICA.

- 12.2 **APPROVE BOARD POLICY (BP) ON FIREARMS ON SCHOOL GROUNDS –**
 Superintendent Roger Stock presented the Board with data and information and requested approval of new Board Policy BP 3515.7. Stock stated the policy prohibited the Superintendent from giving permission to persons requesting to carry and conceal weapons on school grounds. On and off duty law enforcement are exempted by current law. This policy is supported by the Rocklin Police Department and the Placer County Sherriff.

BP 3515.7 Firearms on School Grounds – new

Public Comments: Rocklin Police Chief Ron Lawrence stated that the policy being brought to the Board for approval had been fully vetted by his department, along with the Placer Sheriff, and both organizations are in complete support of the new policy.

Board Comments: Susan Halldin asked if the District had had any requests by the community to carry and conceal on campus. Superintendent Stock stated that there have been some from both law enforcement parents and non-law enforcement parents. Stock stated that the policy allows off duty officers permission to conceal and carry.

A **MOTION** was made by Susan Halldin and seconded by Wendy Lang to approve new Board Policy BP 3515.7, Firearms on School Grounds. Motion passed unanimously.

- 12.3 **HOLD PUBLIC HEARING TO INCREASE SCHOOL FACILITIES FEES ON RESIDENTIAL AND COMMERCIAL DEVELOPMENT, EFFECTIVE JULY 4, 2016 –**
 Craig Rouse, Senior Director, Facilities and Operations, requested a public hearing regarding proposed increase for school facilities impact fees on residential and commercial development, effective July 4, 2016.

A public hearing was held regarding proposed increase for school facilities impact fees on residential and commercial development.

Hearing no comments from the public, President Daley closed the Public Hearing.

- 12.4 **APPROVE RESOLUTION 15-16-17 AUTHORIZING INCREASE IN SCHOOL FACILITIES IMPACT FEES ON RESIDENTIAL AND COMMERCIAL DEVELOPMENT, EFFECTIVE JULY 4, 2016** – Craig Rouse, Senior Director, Facilities and Operations requested approval of Resolution 15-16-17 authorizing increase in School Facilities Impact Fees on residential and commercial development, effective July 4, 2016.

A **MOTION** was made by Wendy Lang and seconded by Camille Maben to approve Resolution 15-16-17 authorizing increase in School Facilities Impact Fees on residential and commercial development, effective July 4, 2016. Motion passed by the following roll call vote: Lowell – aye, Maben – aye, Halldin – aye, Lang – aye, Daley – aye.

13.0 **INFORMATION AND REPORTS**

- 13.1 **TECHNOLOGY UPDATE** – Mike Fury, Chief Technology Officer, presented the Board with a technology update tied to the Strategic Plan and Local Control and Accountability (LCAP), adopted by the Board, implementing replacement of outdated and obsolescent technology equipment in schools and classrooms across the District. Update included current work, efforts and next steps in modernizing and enhancing technology equipment and services across the District to transform learning environments over the next several years.

Board Comments: Wendy Lang asked that as a result of the technology efforts that have been implemented over the past year, if classroom teachers were feeling more supported regarding technology and equipment. Fury responded that most of the issues expressed by teachers have been addressed and resolved. Davis Stewart, Rocklin High School (RHS) Principal, also stated that there has been a definite improvement in overall satisfaction of support at RHS and shared his appreciation for the work done at sites by the RUSD Technology department. Lang also inquired about the challenges sites may be facing in response to students using their own devices in the classroom (ie: laptops, iPADS, phones) and how those issues are being addressed. Davis Stewart shared that RHS recently initiated an “Academic Integrity Committee” to poll and secure the integrity of technology and learning in the classroom. RHS is in the process of identifying issues and is looking into: electronic application locks, testing security software, etc. Lang asked RHS to share this information with other schools as it becomes available. Fury stated that in addition to efforts at the site level, the District is also looking into resources to ensure a secured testing environment. Superintendent Stock stated that one of the Rocklin Educational Technology Team’s (RETT) goals includes Cyber Safety. Stock expressed the critical importance of having conversations with students around “ethical responsibility regarding technology.” Camille Maben thanked Fury for the Technology Report and the enormous amount of work done to bring the District along. Maben stated that due to the increased amount of Chromebooks being put into classrooms, whether or not the District still has a need for “computer labs” at sites. Fury responded that the District is currently having conversations with forward thinking administrators and will be looking at creative/best practices to transform learning environments. Maben also asked how the District is supporting students with keyboard skills (especially young students) as the District moves into more electronic testing/assessments/homework and less paper/pencil. Melody Thorson, Principal, Ruhkala Elementary, stated that in response to this need Ruhkala has put old keyboards into Kindergarten classes for students to play/practice with (ie: type site words). Thorson stated this simple creative effort has helped familiarize students with keyboards at an early age. Todd Lowell asked if the work listed through 2018 in the Technology Report was all fully funded by Board approved funds earlier in the year. Fury stated yes. Lowell stated that the District would

need to consider how to fund this work with ongoing funds. Greg Daley thanked Fury and staff for their hard work and asked what “thin client computers” would replace old computers (as stated in report). Fury responded, “most likely they will be Chromebooks.”

- 13.2 **STRATEGIC PLAN UPDATE** – Kathy Pon, Deputy Superintendent, Educational Services introduced Melanie Patterson, Program Specialist, Local Control Accountability Plan (LCAP). Pon and Paterson presented Trustees with Quarter 3 RUSD Strategic Plan Update, including current progress on Site Strategic Planning efforts that align to the District Strategic Plan. Representatives from Rocklin High School (*Davis Stewart, Principal and Veda Lelchook, Student Team Member*), Spring View Middle School (*Elizabeth Davidson, Principal*) and Ruhkala Elementary School (*Melody Thorson, Principal*) shared with Trustees specifics illustrating continuous process improvement at sites. To date, eleven schools have undergone the site strategic planning process. Remaining sites are scheduled to complete this process during the 2016-2017 school year.

Comments: Susan Halldin stated that Slide 10 of the Strategic Plan Update listed “access to curriculum” and confirmed that this would be for all students. Kathy Pon responded that staff and Teachers on Special Assignment (TOSAs) attended a course on this that underscored Universal Design for Learning and support the District can implement into all learning including universal screening tools. Halldin also asked about Learning Center Model. Greg Daley thanked Patterson for all of her hard work around Strategic Planning.

- 14.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

Board Comments: Wendy Lang asked Board members and Superintendent Stock for a future conversation around the option of providing Trustees with “electronic Board packets” for meetings (instead of hard copies in binders). Trustees agreed to look at option. Superintendent Stock stated that staff would prepare information and options in response to request.

- 15.0 **CLOSED SESSION** – Closed session convened at 8:20 P.M. regarding the following matters:

15.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9

15.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*

15.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6

District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent Human Resources

- 16.0 **RECONVENE TO OPEN SESSION** – President Daley reconvened the meeting to open session.

- 17.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in closed session.

- 18.0 **ADJOURNMENT**– President Daley adjourned the meeting at 9:57 P.M.